

# LUTTON PARISH COUNCIL

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## DRAFT MINUTES OF LUTTON PARISH COUNCIL MEETING HELD IN LUTTON VILLAGE HALL ON MONDAY 13TH MAY 2024 COMMENCING AT 8:20 PM

**PRESENT:** Councillors Chris Cowdery, Jill Eaton, Julie Lane, Mike Smurthwaite, Carrie Walsh

**IN ATTENDANCE:** Kerry Rew, Clerk

24.32	<b>APOLOGIES:</b> None
24.33	<b>DECLARATIONS OF INTEREST:</b> There were no declarations of interest in items on the agenda.
24.34	<b>PUBLIC FORUM:</b> There were no members of the public present.
24.35	<b>COUNTY COUNCILLORS' UPDATES:</b> No Ward Councillors were in attendance.
24.36	<b>MINUTES OF MEETING 4TH MARCH 2024:</b> APPROVED as a true record.
24.37	<b>FINANCE:</b> <ol style="list-style-type: none"><li>1. The monthly finance report was prepared by the Clerk and circulated prior to the meeting. Spreadsheet attached showing year to date income, expenditure, and balance. Receipt of the Precept payment of £4,400 was noted. Clerk to reclaim VAT paid in 2022/23 and 2023/24.</li><li>2. There were seven payments presented for authorisation per the schedule below. RESOLVED. Payment of rent to Milton Estates was made since the last meeting and also appears on this schedule.</li><li>3. To authorise an opening deposit of £500 to Unity Trust Bank RESOLVED</li></ol>
24.38	<b>PLANNING &amp; PLANNING APPLICATIONS:</b> <ol style="list-style-type: none"><li>1. Planning Application Consultation <b>NE/24/00254/LBC</b> - Thatched Cottage, Main Street - recommended for approval.</li><li>2. Planning Application <b>NE/23/01297/FUL</b> - 14 Milton Terrace – Planning permission granted 23rd April. Applicants expressed thanks for assistance with application.</li><li>3. Planning Application Consultation <b>NE/24/00388/FUL</b> – Luddington House, Oundle Road – Clerk to submit recommendation for approval.</li></ol>
24.39	<b>CORRESPONDENCE:</b> <ol style="list-style-type: none"><li>1. There are no plans to commemorate the 80th Anniversary of D-Day in the village.</li><li>2. Notification received that proposed 40-mph speed limit on Oundle Road (Ref P2019) has been approved by NNC Speed Review Panel. Comments supporting the proposal were submitted by the Parish Council during the notice period. The scheme will now move to formal advertising of the relevant Traffic Regulation Order. No timescale at this stage for installation.</li><li>3. Timetable circulated of various information sessions to be run by NNC and Kier Transportation from May through to March 2025. Details to be circulated nearer the time of each session for councillors to attend.</li><li>4. Details of Kettering Energy Park Masterplan circulated for information. No comments submitted.</li><li>5. Details of NNC Planning Advisory Service Review circulated for information. No comments submitted.</li></ol>

	6. Details of NNC Community Governance Review circulated for information. No comments submitted.
24.40	<p>CLERK'S REPORT:</p> <ol style="list-style-type: none"> <li>1. NNC Weekly Planning lists agreed to be of little relevance and too frequent. Councillors and Clerk to check local planning applications regularly.</li> <li>2. Clerk recommended that all councillors should have generic .gov.uk email addresses for greater cyber security and enhanced professional appearance when corresponding as councillors. Cllr Cowdery to set up.</li> <li>3. Consideration to be given to the design of an image to represent Lutton and the Parish Council for use as a logo and letterhead. Cllr Eaton to produce sketch ideas for review.</li> </ol>
24.41	<p>REPORTS FROM COUNCILLORS:</p> <ol style="list-style-type: none"> <li>1. Cllr Cowdery advised that noticeboard manufacturers state timber frame will change colour due to weathering and effects seen are normal not deterioration. Stain/varnish can be applied if wished but no maintenance should be necessary.</li> <li>2. NNC Highways Officer to be chased about missing finger post sign to Gidding and playground signs.</li> <li>3. Fix My Street report to be submitted by Cllr Walsh regarding state of verge towards Rectory Farm Café.</li> <li>4. The Biodiversity Policy statement was APPROVED for publication on the PC website.</li> <li>5. Discussions are ongoing with NNC to agree the location of a grit bin on Papley Road, an application can then be submitted.</li> <li>6. A framed portrait of HM the King, Charles III was offered free of charge to all councils and has now been received. Cllr Cowdery to liaise with Village Hall Committee regarding where it should be displayed.</li> </ol>
24.42	<p>DATE OF NEXT PARISH COUNCIL MEETING: Monday, 1st July 2024: FUTURE DATES FOR 2024/25: 2nd September, 4th November, 6th January, 3rd March</p>

The meeting closed at 9:01 pm.

<b>* Payments for authorisation 13/05/24</b>	
Zurich - Annual insurance renewal	£201.75
NCALC - Annual Membership Fee	£129.53
NCALC - Internal Audit Fee	£156.00
Ms K Rew - Clerk's salary April 24	
Ms K Rew - Clerk's expenses April 24	£8.40
North Northants CC - Bin emptying charges Apr23 - Mar24	£62.90
Mr A Parker - Grass cutting	£57.90
Transfer to Unity Trust Bank a/c opening	£500.00