

# LUTTON PARISH COUNCIL

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## DRAFT MINUTES OF LUTTON PARISH COUNCIL MEETING HELD IN LUTTON VILLAGE HALL ON MONDAY 2ND SEPTEMBER 2024 COMMENCING AT 7:00 PM

**PRESENT:** Councillors Chris Cowdery, Mike Smurthwaite, Carrie Walsh

**IN ATTENDANCE:** Kerry Rew, Clerk; one member of the public

24.54	<b>APOLOGIES:</b> Cllr Eaton, Cllr Lane
24.55	<b>DECLARATIONS OF INTEREST:</b> none
24.56	<b>PUBLIC FORUM:</b> It was reported that the Playing Field hedge needs cutting. Cllr Walsh to ask a local resident if it could be added to maintenance and obtain quote.
24.57	<b>WARD COUNCILLORS' UPDATES:</b> There were no Ward Councillors present.
24.58	<b>MINUTES OF MEETING 1ST JULY 2024:</b> APPROVED as a true record.
24.59	<b>FINANCE:</b> <ol style="list-style-type: none"><li>1. September update to the monthly accounts and cashflow was prepared by the Clerk and circulated prior to the meeting.</li><li>2. There were three payments presented for authorisation per the schedule below*. <b>RESOLVED.</b> Cllr Cowdery to provide Clerk with details of payee for defibrillator pads. There were three payments made since the last meeting: clerk's salary for June and July by standing order and bank transfer payment for NNC dog waste bin emptying due to lost cheque. A charge of £12.50 was made by Barclays to cancel the cheque.</li><li>3. Budget review Motion: <i>Lutton Parish Council will provide funds up to a maximum of £200 per annum for the provision of consumables (batteries, pads) for the public-access defibrillator owned by the Village Hall. This maximum annual sum to be reviewed annually when setting the annual budget for the next financial year.</i> <b>RESOLVED</b></li><li>4. A transfer of £4554.57 was made from Barclays into Unity Trust Bank, leaving a balance of £2.50 after the cheque cancellation charge. This amount of £2.50 to be paid in by post clearing the Barclays account. Clerk to write to Barclays formally closing the account; letter for signature at the next meeting. <b>RESOLVED</b> Document to add Cllr Lane as a signatory to the Unity account signed by Clerk and Cllrs Cowdery and Smurthwaite, to be passed to Cllr Lane for signature and returned to Clerk for submission. Cllr Smurthwaite was reminded to register for online banking.</li></ol>
24.60	<b>PLANNING &amp; PLANNING APPLICATIONS:</b> <ol style="list-style-type: none"><li>1. Planning Application Consultation <b>NE/24/002380/FUL</b> – The Elms, Oundle Road – decision notice received 11th July, permission granted.</li></ol>
24.61	<b>CORRESPONDENCE:</b> <ol style="list-style-type: none"><li>1. NCALC Membership survey for councillors circulated to all councillors for consideration and completion.</li><li>2. NCALC call for 'environmental champions' requires a village group to be formed to encourage the involvement of residents.</li><li>3. NCALC Annual Conference takes place on Saturday, 5th October 10:00 – 13:00 in Moulton; deadline for registration is 23rd September. There are 2 free delegate places available, all councillors requested to consider availability to participate.</li></ol>

	<p>4. The rejected planning application for a solar farm at Haddon has been appealed by the Applicant. Comments to the Inspectorate have closed and a hearing date is awaited.</p> <p>5. A government consultation is open until 24th September on the review of the National Planning Policy Framework. Comments are invited from councillors.</p> <p>6. NNC Planning information sessions for councillors and clerks are still to be advised. Those scheduled for May, June and August appear to have lapsed. Clerk to chase up status.</p>
24.62	<p>CLERK'S REPORT:</p> <p>1. It was established that the defibrillator is an asset of the Village Hall. Per <i>Minute 24.59.3</i> the Parish Council will fund replacement batteries and pads up to a maximum of £200 per annum. Batteries have a shelf life of 4 years and pads a shelf life of 2 years.</p> <p>2. Ideas for a Lutton Parish Council logo/letterhead were not discussed as Cllr Eaton was not in attendance.</p>
24.63	<p>REPORTS FROM COUNCILLORS:</p> <p>1. Highways updates:</p> <ul style="list-style-type: none"> <li>- Cllr Walsh received an apology from NNC contractors who had cut down the wildflower area when mowing the verges and will research the cost of buying signs for designated areas to prevent this reoccurring.</li> <li>- Cllr Walsh recontacted NNC regarding a traffic calming gateway feature and is awaiting costings. These are currently estimated at £2000 - £2500 if supplied by NNC. Further research required on seeking funding e.g. Northamptonshire Constabulary, or Lutton Relief in Need Charity and alternative suppliers.</li> <li>- The missing finger post sign to Gidding is unlikely to be replaced by NNC due to cost (approximately £1500) and lack of necessity.</li> <li>- The grit bin location on Papley Road has been agreed by NNC Highways and will be installed and added to their filling schedule before the winter.</li> </ul> <p>2. No outstanding Fix My Street reports though not all weeds cleared and some footpaths on Fruit Farm land still to be mown.</p> <p>3. Cllr Walsh attended a meeting in Oundle on 22nd August regarding trial enhancements to the bus services, principally to give school pupils greater flexibility, to extend school services to the public, and to create a service to Rushden Lakes. NNC are seeking additional (paid) drivers to work for the Dial-a-Ride service.</p> <p>4. Cllr Cowdery attended a meeting in Elton on 17th July hosted by the National Flood Forum. There was discussion of the flooding on Bullock Road. Cllr Cowdery confirmed that the culvert is collapsing and will contact NFF separately.</p>
24.64	<p>DATE OF NEXT PARISH COUNCIL MEETING: Monday, 4th November 2024: FUTURE DATES: 6th January, 3rd March 2025</p>

The meeting closed at 7:51 pm.

**\* Payments for authorisation 02/09/24**

Ms K Rew - Clerk's expenses July & August 24	£21.05
Mr A Parker - Grass cutting	£28.58
Lutton Village Hall Committee - replacement defib pads	£144.00
	<b>£193.63</b>