

LUTTON PARISH COUNCIL

www.lutton-pc.gov.uk

DRAFT MINUTES OF LUTTON PARISH COUNCIL MEETING HELD IN LUTTON VILLAGE HALL ON MONDAY 6TH JANUARY 2025 COMMENCING AT 7:00 PM

PRESENT: Councillors Chris Cowdery, Jill Eaton, Julie Lane, Mike Smurthwaite, Carrie Walsh

IN ATTENDANCE: Kerry Rew, Clerk; three members of the public

25.01	APOLOGIES: None
25.02	DECLARATIONS OF INTEREST: none
25.03	PUBLIC FORUM: Safety concerns were again raised about the lack of a footpath at Papley End. It appears evident that the 40-mph speed sign is ineffectual at slowing vehicles approaching the corner as evidenced by a car accident which occurred in early January. Cllr Walsh has again contacted NNC.
25.04	WARD COUNCILLORS' UPDATES: There were no Ward Councillors present.
25.05	MINUTES OF MEETING 4TH NOVEMBER 2024: APPROVED as a true record.
25.06	FINANCE: <ol style="list-style-type: none">1. The January update to the year-to-date accounts and cashflow was prepared by the Clerk and circulated prior to the meeting.2. There was one payment presented for authorisation per the schedule below*. RESOLVED. There were four payments made since the last meeting: Clerk's salary for November and December by standing order, and bank charges for November and December.3. The letter to Barclays formally closing the account was recently sent, and as yet there has been no response. Cllr Lane confirmed as a signatory for Unity account.4. A revised proposed budget for 2025/26 was circulated by the Chair prior to the meeting, to include repairs to the current defibrillator and provision for its eventual replacement. The precept request was further discussed, and it was AGREED it should remain unchanged for 2025/26 at £4400. Clerk to submit. RESOLVED5. Agreement was given in principle to funding the latest repair of the defibrillator, which is believed to be £139; copy invoice to be provided prior to next meeting.
25.07	PLANNING & PLANNING APPLICATIONS: There were no planning applications received for consideration.
25.08	CORRESPONDENCE: <ol style="list-style-type: none">1. Cllr Cowdery completed the survey on the <i>Role of Parish and Town Councils in Community Health and Wellbeing</i>2. The Newsletter from Northamptonshire Police & Fire Commissioner was noted. Cllr Cowdery completed the online consultation as an individual since the deadline did not allow for council discussion.
25.09	CLERK'S REPORT: <ol style="list-style-type: none">1. No information as yet received regarding local elections taking place on 1st May 2025.2. It was noted that Mr Parker may not be available to continue grass cutting this season and will advise the council accordingly. Some consideration to be given to an alternative arrangement, should this be required.

	<p>3. The Parish Council is due to appoint two Trustees to the Lutton Relief in Need charity in May. Cllr Cowdery agreed to stand again; Cllr Walsh expressed a willingness to do so, should no one else be inclined.</p> <p>4. Ideas for a Lutton Parish Council logo/letterhead were approved. Cllr Eaton to submit in required format to Cllr Cowdery. RESOLVED</p> <p>5. Recordings of NNC training sessions for councillors and clerks on 7 different topics have eventually been received and were circulated to all on 2nd January. Each is between 30 – 60 minutes and councillors may review at their leisure.</p>
25.10	<p>REPORTS FROM COUNCILLORS:</p> <p>1. Highways updates:</p> <ul style="list-style-type: none"> - Cllr Walsh reported that gates installed in Polebrook were provided by NNC. Information received from Sarah Barnwell at NNC was for gates which are too wide; Cllr Walsh waiting to hear whether smaller ones are available. Cllr Walsh to invite SB to a site visit so that requirements can be fully discussed and accurate information provided. - Cllr Walsh has again chased up NNC Highways for a delivery date for the new grit bin at Papley End. The necessity for grit has been highlighted again following the recent accident. <p>2. There have been no submissions recently to Fix My Street. It was noted that a new footbridge has been installed on Footpath NL5. Cllr Cowdery to investigate whether it would be permissible to set up a community project to fund and build a footway at Papley End.</p> <p>3. No response from Cambridgeshire County Council Highways regarding the collapsed culvert on Bullock Road.</p>
25.11	<p>DATE OF NEXT PARISH COUNCIL MEETING: Monday, 3rd March 2025 to include Annual Parish Meeting</p>

The meeting closed at 8:01 pm.

*** Payments for authorisation 06/01/25**

Ms K Rew - Clerk's expenses Nov & Dec 24	£19.00
--	--------